

MINUTES
SADDLE RIVER BOARD OF EDUCATION
REGULAR SESSION
TUESDAY, SEPTEMBER 20, 2016 – 7:30 PM
LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

The meeting was called to order by the President, Mr. Senger, at 7:32 p.m. in the Library of Wandell School.

OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

ROLL CALL

Present: Mr. Senger, Mr. LaSalandra, Ms. Connolly, Ms. Feldsott, Mr. Weng

Absent: None

Others Present: Mr. Louis J. DeLisio, Interim Superintendent/Principal
Mr. Glenn Stokes, Vice Principal
Ms. Donna Logan, Board Secretary
Yaacov Brisman, Esquire

FLAG SALUTE

The flag salute was led by Mr. Stokes

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the following meetings:
August 10, 2016 Regular and Executive Sessions

Motion: Mr. LaSalandra Second: Ms. Connolly Vote: 5-0 Time: 7:34 p.m.

SUPERINTENDENT'S REPORT

- HIB Report - As part of the Harassment, Intimidation, and Bullying Law Dr. De Lisio reported that to date there were no reported incidents meeting the criteria as outlined in statute.
- Enrollment Report – Wandell School enrollment remains at 151 students, the same as reported in August.
- Budget/Tuition Report – Review of some of the revenue and appropriation issues that have surfaced recently.
- Security Drill Incident – Letter sent to 1st grade parents (1R) regarding an incident at the security drill conducted on Friday, September 16, 2016.
- Correspondence
 1. School Funding
 2. Special Education
 3. Assessment

- PARCC Score Report – Provided analysis of results for Wandell School and the Saddle River District
 - Questions & Answers
- Discussed proposed goals as submitted by Board of Education members; goals will be consolidated

VICE PRINCIPAL'S REPORT

- Reported on opening of school
- New Smartboards installed and in use
- Back to School Night – September 21, 2016
- School Picture Day – September 23, 2016
- Staff training on cyber bullying – October 12, 2016
- Author visits – One in October and one in November
- NJASK Science scores

BUSINESS ADMINISTRATOR'S REPORT

Updated board on the following:

- Lead testing
- New telephone system
- Security vestibule
- Busing

BOARD PRESIDENT'S REPORT

Welcome back to new school year

MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY

Presence of Mr. Brisman was questioned, to which he introduced himself

AGENDA ITEMS AS PER ATTACHED

COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

Northern Highlands Contract

Superintendent Search

Northern Highlands & Smith School 2017 graduation dates coincide

OPRA requests

Busing routes

Muslin holiday celebrations – Policy and rules for all holidays

Cancellation of middle school sports programs

Outcome from June board meeting regarding film waiver incident between Home & School Association officer and Wandell parent

Math Olympiad – (Foundation has not yet voted on funding)

School picture photographer – use of pictures for promotional use

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:

The general nature of these subjects is:

Legal Issues, Negotiations

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion: Mr. Senger Second: Mr. LaSalandra Vote: 5-0 Time: 9:30 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION AND MEETING

Motion: Mr. LaSalandra Second: Ms. Connolly Vote: 5-0 Time: 10:20 p.m.

Respectfully submitted,



Donna M. Logan
Board Secretary

**SADDLE RIVER BOARD OF EDUCATION
TUESDAY, SEPTEMBER 20, 2016
RESOLUTIONS – SUMMARY**

ADMINISTRATION

A-893	Re-Adoption – Saddle River School District Policies
A-894	1st Reading – Revised Policy #5111 - Admissions
A-895	Uniform Memorandum of Agreement 2015 Revisions
A-896	School Nursing Services Plan 2016-2017
A-897	Facilities Use – Girl Scouts of America Troop #7 2016-2017
A-898	PARCC Results

HUMAN RESOURCES

HR-1245	Employment Contract – Glenn Stokes, Vice Principal 2016-2017
HR-1246	Roberta Kleinbard – Advancement Salary Guide
HR-1247	Leave Replacement – Enrichment
HR-1248	Leave Replacement – Grade 5
HR-1249	School Play Positions
HR-1250	Stipend Positions 2016-2017
HR-1251	Kim –Stipend – Wandell Rec Fall Art Club
HR-1252	Math Olympiads Position

EDUCATION

E-853	Hospital Instruction 2016-2017
E-854	Tuition 2016-2017 Special Education
E-855	Services 2016-2017 Special Education
E-856	Non-Resident Student 2016-2017
E-857	Respect Week
E-858	School Violence Awareness Week
E-859	Field Trip Destinations - Additional 2016-2017

FINANCE

F-2432	Payment of Bills – August & September 2016
F-2433	Appropriation Transfers August 2016
F-2434	Line Item Certification
F-2435	Board Secretary Report – July & August 2016
F-2436	Treasurer Report – July & August 2016
F-2437	Agreement – Treasurer's & Board Secretary's Reports – July & August 2016
F-2438	Jeff Allyn – Residency Investigator 2016-2017
F-2439	Chapters 192/193 Initial Funding – 2016-2017
F-2440	Nonpublic Technology Agreement – Saddle River Day School – 2016-2017
F-2441	Change Order #'s 1 & 2 B. Puntasecca Contractor
F-2442	Donation – Wandell Home & School Association
F-2443	Travel
F-2444	Donations - Acceptance

ADMINISTRATION

COMMITTEE REPORTS

1. Board Communications Committee – Mr. LaSalandra – Information provided to borough with pictures of board members removed
2. Liaison: Ramsey Board of Education – Ms. Connolly – Back to School Nights; new principal; summer curriculum institute; CAD lab, 8th grade lab & other renovations; district on twitter, facebook, & instagram; many upcoming events
3. Liaison: Northern Highlands Board of Education – Mr. Senger – PARCC participation increased; 1-1 computer program
4. Home & School Association – Mr. Weng – New board; centennial gala; need for volunteers
5. New Jersey School Boards Association/NJSBA Legislative Committee – Mr. Senger – September meeting, October meeting in Atlantic City
6. Policy Committee – Ms. Feldsott – Will be reviewing proposed policy changes for 1st reading
7. Liaison to Mayor and Council – Mr. Senger gave floor to Corinne Kerner for news from the Borough: Change in personnel, Borough Administrator leaving and position will be full time, CFO now consultant, Susan Hodges moving to CFO; moving to a new website; newsletter will be issued the end of September; deer referendum; bond referendum
8. Blue Ribbon Committee – Mr. Weng – Telephone calls have been made to gather additional information; Saddle River meets criteria on an informal basis
9. Ad Hoc Anniversary Committee – Ms. Feldsott – memorabilia on display during this meeting; preparing for gala. Mr. LaSalandra – discovery of class ring
10. Negotiations Committee – Mr. DeLisio – Meeting in October will be set up with Northern Highlands

A-893 RE-ADOPTION – SADDLE RIVER SCHOOL DISTRICT POLICIES

BE IT RESOLVED to approve the re-adoption of the Saddle River School District Policies as follows:

Policy 1330	Use of School Facilities
Policy 2224	Nondiscrimination/Affirmative Action
Policy 2240	Research, Evaluation and Planning
Policy 2255	Action Planning for State Monitoring (NJQSAC)
Policy 4111	Recruitment, Selection and Hiring
Policy 4111.1	Nondiscrimination/Affirmative Action
Policy 4231	Staff Development; In-service/Visitations/Conferences
Policy 4231.1	Staff Development; In-service/Visitations/Conferences
Policy 5120	Assessment of Individual Needs
Policy 5131.1	Harassment, Intimidation and Bullying
Policy 5145.4	Equal Educational Opportunity
Policy 5145.6	Pupil Grievance Procedure
Policy 6010	Goals and Objectives
Policy 6121	Nondiscrimination/Affirmative Action
Policy 6140	Curriculum Adoption
Policy 6141	Curriculum Design/Development
Policy 6142	Subject Fields
Policy 6142.1	Family Life Education
Policy 6142.2	ESL/Bilingual
Policy 6142.4	Physical Education and Health
Policy 6142.6	Basic Skills
Policy 6142.10	Internet Safety and Technology
Policy 6142.12	Career Education
Policy 6143	Curriculum Guides

Policy 6145	Extracurricular Activities
Policy 6160	Instructional Services and Resources
Policy 6163.1	Media Center/Library
Policy 6164.2	Guidance Services
Policy 6164.4	Child Study Team
Policy 6171.1	Remedial Instruction
Policy 6171.2	Gifted and Talented
Policy 6171.3	At-Risk/Title I
Policy 6171.4	Special Education
Policy 6172	Alternative Education
Policy 6173	Home Instruction
Policy 6178	Early Childhood Education/Preschool
Policy 6300	Evaluation of the Instructional Program
Policy 9271	Code of Ethics

A-894 1ST READING – REVISED POLICY 5111- ADMISSIONS

BE IT RESOLVED that the Saddle River Board of Education approves the 1ST reading of revised Policy 5111 - Admissions.

A-895 ADOPT UNIFORM MEMORANDUM OF AGREEMENT

BE IT RESOLVED that the Saddle River Board of Education approves the Uniform Memorandum of Agreement, 2015 Revisions, for the 2016-2017 school year as attached.

A-896 SCHOOL NURSING SERVICES PLAN 2016-2017

BE IT RESOLVED to approve the attached school nursing services plan of the Saddle River School District for the 2016-2017 school year.

A-897 FACILITIES USE – GIRL SCOUTS OF AMERICA TROOP #7 2016-2017

BE IT RESOLVED that the Saddle River Board of Education approves the Girls Scouts of America Troop #7 to conduct their meetings in the All Purpose Room for the 2016-2017 school year.

A-898 PARCC RESULTS

BE IT RESOLVED that the Saddle River Board of Education approves the reporting by the Superintendent of PARCC results.

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. LaSalandra
Second: Mr. Senger
Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Vote: 5-0 Motion Passed

HUMAN RESOURCES

COMMITTEE REPORTS

1. Superintendent Search – No Report

HR-1245 EMPLOYMENT CONTRACT – GLENN STOKES, VICE PRINCIPAL 2016-2017

BE IT RESOLVED that, upon recommendation of the Interim Superintendent, the Saddle River Board of Education approves the 2016-2017 employment contract of Glenn Stokes, Vice Principal.

HR-1246 ROBERTA KLEINBARD – ADVANCEMENT SALARY GUIDE

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education approves the guide advancement for Roberta Kleinbard, Teacher, from MA Step12 to MA+15 Step12 on the Teacher’s salary guide, pursuant to the SREA contract agreement effective September 1, 2016.

HR-1247 LEAVE REPLACEMENT – ENRICHMENT

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education authorizes the hiring of Nicole Georgiadis as a leave replacement for Enrichment teacher effective September 1, 2016 through January 20, 2017, at a salary of \$49,773 per annum, pro-rated for lesser service, pending criminal history review approval.

HR-1248 LEAVE REPLACEMENT – 5TH GRADE

BE IT RESOLVED that, upon recommendation of the Interim Superintendent the Saddle River Board of Education authorizes the hiring of Nancy Bower Jencsik as a leave replacement for Grade 5 teacher effective September 1, 2016 through November 18, 2016, at a salary of \$49,773 per annum, pro-rated for lesser service, pending criminal history review approval.

HR-1249 SCHOOL PLAY POSITIONS

BE IT RESOLVED, the Saddle River Board of Education authorizes the Interim Superintendent/Principal to appoint candidates for the school play positions as listed in G.A. Notice #19 to be retroactively approved at the October 2016 Board Meeting.

HR-1250 STIPEND POSITIONS 2016-2017

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the following candidates for stipend positions from September 21, 2016 to June 30, 2017:

Stipend Position	Employee	Amount
Safety Patrol Coordinator	Lisa Kilgallen	\$2,000.00
Peer Leadership Coordinator	John Moylan	\$2,000.00
Character Education Program Coordinator	John Moylan	\$ 750.00
Character Education Program Coordinator	Angela Wilkos (Penna)	\$ 750.00

HR-1251 KIM – STIPEND – WANDELL REC FALL ART CLUB

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the stipend to Jung (Christina) Kim at the rate of \$235 per student from Wandell School Recreation Committee Funds for duties performed in connection with the Wandell Rec Fall Art Club.

HR-1252 MATH OLYMPIADS POSITION

BE IT RESOLVED, the Saddle River Board of Education authorizes the Interim Superintendent/Principal to appoint a candidate for the Math Olympiads position, to be funded by the Wandell School Education Foundation and to be retroactively approved at the October 2016 Board Meeting.

ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Ms. Feldsott
Second: Mr. Senger
Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Vote: 5-0 Motion Passed

EDUCATION

COMMITTEE REPORTS

1. Technology Committee – No Report
2. Curriculum Committee – No Report
3. Wandell School Recreation Committee – Ms. Connolly – Jordan McCadden is continuing to work with program; fall activities are underway
4. Health, Well-being, Safety and Transportation Committee – No Report

E-853 HOSPITAL INSTRUCTION 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the provision of hospital instruction with Hoboken University Medical Center at CarePoint Health for any student hospitalized during the 2016-2017 school year at a cost of \$45 per hour.

E-854 TUITION 2016-2017 – SPECIAL EDUCATION

BE IT RESOLVED, that the Saddle River Board of Education approves the payment of tuition for the 2016-2017 school year for the following special education students:

School	Student #	Total	Notes
Park Academy	A0001	\$64,500.00	Through Pascack Valley Regional High School
Shepard High School	A0035	\$49,306.00	As of September 13, 2016

E-855 SERVICES 2016-2017 – SPECIAL EDUCATION

BE IT RESOLVED, that the Saddle River Board of Education approves the payment to Bergen County Special Services/Educational Enterprises for services for the 2016-2017 school year for Special Education Student #A0041 as follows:

Service	Length of Service	Cost
Auditory-Visual Therapy	1 time weekly	\$ 5,775.00
Teacher of the Deaf	3 times weekly	\$19,800.00
TOTAL COST		\$25,575.00

E-856 NON RESIDENT STUDENT 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the acceptance of grade 4 non-resident student #10371 into the school district at the board approved rate of \$13,500 for the 2016-2017 school year in accordance with Board Policy #5118.

E-857 RESPECT WEEK

BE IT RESOLVED, that the Saddle River Board of Education acknowledges October 3 to 7, 2016 as Respect Week.

E-858 SCHOOL VIOLENCE AWARENESS WEEK

BE IT RESOLVED, that the Saddle River Board of Education acknowledges October 17 to 21, 2016 as School Violence Awareness Week.

E-859 FIELD TRIP DESTINATIONS – ADDITIONAL 2016-2017

BE IT RESOLVED that the Saddle River Board of Education approves the additional field trip destinations for the 2016-2017 school year as follows:

- Maskers Apple Orchard, Warwick, NY
- State Capital, Trenton, NJ
- Old Barracks Museum, Trenton, NJ

ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger

Second: Ms. Feldsott

Comments: Ms. Connolly – addition of field trip destinations at a later date

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Vote: 5-0 Motion Passed

FINANCE

COMMITTEE REPORTS

1. Finance/Budget Committee – No Report
2. Renovation Committee – No Report

F-2432 PAYMENT OF BILLS – AUGUST & SEPTEMBER 2016

BE IT RESOLVED that the payment of bills as per the attached August & September 2016 Bills and Claims lists be approved.

F-2433 APPROPRIATION TRANSFERS – AUGUST 2016

BE IT RESOLVED that the appropriation transfers for the month of August 2016 be approved as follows:

Account #	Description	From	To
11-110-100-101-02	Salaries	\$67,829.00	
11-120-100-101-03	Salaries		\$10,320.00
11-120-100-101-10	Salaries		\$24,914.00
11-120-100-101-22	Salaries		\$29,235.00
11-120-100-101-23	Salaries		\$ 3,360.00
11-120-100-101-05	Salaries	\$10,000.00	
11-120-100-101-21	Salaries		\$10,000.00
11-120-100-101-05	Salaries	\$ 360.00	
11-150-100-300-12	Prof Serv-Home Instr		\$ 360.00
		<u>\$78,189.00</u>	<u>\$78,189.00</u>

F-2434 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2435 BOARD SECRETARY REPORT – JULY & AUGUST 2016

BE IT RESOLVED that the attached Board Secretary Report for the months of July & August 2016 be approved.

F-2436 TREASURER REPORT – JULY & AUGUST 2016

BE IT RESOLVED that the attached Report of the Treasurer for the months of July & August 2016 be approved.

F-2437 AGREEMENT–TREASURER’S & BOARD SECRETARY’S REPORTS – JULY & AUGUST 2016

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the months of July & August 2016 are in agreement and on file in the Board Secretary’s Office.

F-2438 JEFF ALLYN – RESIDENCY INVESTIGATOR 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves Jeff Allyn as residency investigator for the Saddle River Board of Education at the rate of \$30 per hour for the 2016-2017 school year on an as needed basis.

F-2439 CHAPTERS 192/193 INITIAL FUNDING – 2016-2017

BE IT RESOLVED, that the Saddle River Board of Education approves the acceptance of initial funding under the provisions of Chapters 192/193 for the 2016-2017 school year as follows:

Program	Total Funding
Initial Exam & Classification	\$ 0.00
Annual Exam & Classification	\$ 4,332.00
Corrective Speech	\$13,253.00
Supplementary Instruction	\$ 0.00
Total Allocation	\$17,585.00

F-2440 NONPUBLIC TECHNOLOGY AGREEMENT– SADDLE RIVER DAY SCHOOL 2016-2017

WHEREAS, the Saddle River Board of Education has consulted with Stacey Giordano, Dean of Faculty at the Saddle River Day School on April 29, 2016 regarding the New Jersey Nonpublic School Technology Program; and

WHEREAS, the Saddle River Board of Education has advised Ms. Giordano regarding the limit and nature of funds available for the provision of technology for the full-time pupils enrolled in the Saddle River Day School; and

WHEREAS, the Saddle River Board of Education is in agreement with the technology to be provided to the Saddle River Day School within the limits of the funds that are available; and

WHEREAS, it was explained to Ms. Giordano that the Saddle River School District will not reimburse the Saddle River Day School directly, but all services, supplies, or equipment will be purchased by and remain the property of the Saddle River School District for use by the Saddle River Day School;

NOW, THEREFORE, BE IT RESOLVED that the Saddle River Board of Education approves the New Jersey Nonpublic School Technology Initiative Program request from the Saddle River Day School in the amount of \$5,138

AND BE IT FURTHER RESOLVED that the Board of Education approves the New Jersey Nonpublic School Technology Initiative Program Agreement with the Saddle River Day School and also approves the forwarding of these minutes to the Bergen County Executive County Superintendent.

F-2441 CHANGE ORDER #'S 1 & 2 B. PUNTASECCA CONTRACTOR

BE IT RESOLVED, that the Saddle River Board of Education approves change orders to the contract with B. Puntasecca Contractor for:

- Change Order # 1 – furnish & install 1 additional LED down light fixture. Change 1 exit light to an exit emergency combination model
- Change Order # 2 – removal of approximately 240sf vct & associated transition strips & cove base molding that remains incomplete from the scope of work

as follows:

\$128,900.00 Total Contract Sum

\$ 731.50 Change Order #1

\$129,631.50

\$ (1,630.00) Change Order #2

\$128,001.50 New Contract Sum

F-2442 DONATION – WANDELL HOME & SCHOOL ASSOCIATION

BE IT RESOLVED that the Saddle River Board of Education accepts a donation in the approximate amount of \$1,300 for the purchase of custodial uniforms.

F-2443 TRAVEL

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members travel:

Who	Christina Kim
What	Art Educators of New Jersey Fall Conference
Where	Long Branch, NJ
When	October 11, 2016
Cost	\$185.00 Registration + \$30.00 Workshops + \$36.89 Mileage
Total	\$251.89

Who	Glenn Stokes
What	NJPSA/FEA PARCC Data: What Can I Do Now?
Where	Monroe Township, NJ
When	September 22, 2016
Cost	\$149.00 Registration + \$38.06 Mileage + \$17.60 Tolls
Total	\$204.66

Who	Glenn Stokes
What	NJPSA/FEA Hot Topics in School Law
Where	Monroe Township, NJ
When	September 23, 2016
Cost	\$150.00 Registration + \$38.06 Mileage + \$17.60 Tolls
Total	\$205.66

Who	Glenn Stokes, Donna Logan, Ed Cebulski
What	NJDOE/NJDEP – Lead Sampling in School Facilities
Where	Mount Olive, NJ
When	September 28, 2016
Cost	\$20.00 Mileage + Tolls
Total	\$20.00 + Tolls

F-2444 DONATIONS – ACCEPTANCE

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude the following donations:

- Little Free Library – donated by the Feldsott Family
- Books (pending Superintendent’s review) – donated by the Shamansky Family

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Mr. Senger
Second: Mr. LaSalandra
Comments: None

Roll Call Vote: TW: aye JC: aye IF: aye JL: aye HS: aye

Vote: 5-0 Motion Passed